



Watford Borough Council

Notice of Executive Key Decisions and Executive Decisions which are confidential under the terms of the Local Government Act 1972 Part 3 Schedule 12A

Contact Officer: Caroline Harris,
Democratic Services Manager
Telephone: 01923 278372
Email: Legalanddemocratic@watford.gov.uk

Date of Issue: 12.02.16

- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings of over £50,000 or significantly affects two or more wards within Watford.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
 - (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:
or
 - (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.
- The Act allows for representations to be made against an item being discussed in private, details of which must be published on the agenda for the meeting along with the Decision Making Body's response.

- Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
- The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

Membership of the Cabinet and their Portfolios:

Mayor Dorothy Thornhill	Strategic partnerships/external relationships and community safety
Councillor Stephen Johnson	Housing including private sector housing
Councillor Derek Scudder	Deputy Mayor and Portfolio Holder for Corporate Strategy and Client Services – Corporate Strategy, Intelligent Client and contract management, Policy and Citizen Engagement, Equalities and Communications
Councillor Iain Sharpe	Regeneration and Development – Development Management, Planning Policy and Economic Development, Transport, Parking and Projects, Property (WBC asset base – strategic) and major projects
Councillor Mark Watkin	Democracy and Governance – Facilities Management, Emergency Planning and Business Continuity, Procurement, Legal and Democratic Services, Risk Management, Human Resources, Section 151 and Shared Services
Councillor Peter Taylor	Community and Customer Services – Environmental Health and Licensing, Cultural and Play/Sports services and Customer Services

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Adoption of cemetery strategy and update on progress	Paul Rabbits Environmental Services Client Manager (Parks & Streets) paul.rabbits@watford.gov.uk	Cabinet	February 2016	Draft strategy	
To note the progress on the Green Spaces Strategy Action Plan including Cassiobury Park Heritage Lottery Fund Project Update	Paul Rabbits Environmental Services Client Manager (Parks & Streets) paul.rabbits@watford.gov.uk	Cabinet	February 2016	Action Plan Monitoring pro-forma	
For WBC to be a board member of Skillmakers and to offer a loan of £11.5k to contribute towards the start up costs of Skillmakers from 1 April 2016 repayable in Year 3 2018/19	Cherie Norris Economic Development Officer cherie.norris@watford.gov.uk	Cabinet	February 2016	Skillmakers Cabinet report 8 February 2016 Skillmakers Project Initiation Document December 2015 Skillmakers Business Plan Draft v0.8	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Authority to grant Hertfordshire County Council a 15 year lease of the 1st floor Annexe Town Hall Complex	David Lewis Interim Head of Property Team david.lewis@watford.gov.uk	Portfolio Holder for Regeneration and Development	Not before February 2016		Information relating to the financial or business affairs of any particular person (including the Authority holding that information)
To agree to amend the executive scheme of delegation so that: The Principal Planner for policy is given delegated authority for maintaining the register and publicising the register	Catriona Ramsay Senior Planner	Cabinet	March 2016	DCLG Draft Planning Practise Guidance on Self-build and custom Housebuilding	
Review and comment on the Management of Conservation Areas Task Group's recommendations	Sandra Hancock Committee and Scrutiny Officer sandra.hancock@watford.gov.uk	Cabinet	March 2016	Task Group's Final Report	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Local Development Scheme A revised Local Development Scheme is required to meet statutory requirements. The document will show the updated delivery timescales for Local Plan 2: Development Management and Sites and the timetable for the Local Plan Review which will extend the plan period through to 2036.	Ian Dunsford, Vicky Owen Planning Policy Section Head ian.dunsford@watford.gov.uk, Spatial Planning Manager vicky.owen@watford.gov.uk	Cabinet Council	March 2016 March 2016	Draft Local Development Scheme	
Skyline - Watford's approach to taller buildings supplementary planning document	Ian Dunsford, Catriona Ramsay Planning Policy Section Head ian.dunsford@watford.gov.uk, Senior Planner	Cabinet	March 2016	Skyline - Watford's approach to taller buildings supplementary planning document Response to consultation representations	
To seek agreement regarding future contract tendering for the reprocessing of the council's recyclable material	Jamie Sells Client Manager - Waste and Recycling jamie.sells@watford.gov.uk	Cabinet	March 2016	Recyclable Material Contract - Report Herts Waste Partnership documents - tbc	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
To support the Housing Section proposal to adopt and implement a Temporary Accommodation Placement Policy	Alan Gough, Abiodun Omotoso Head of Community and Customer Services alan.gough@watford.gov.uk, Housing Project Manager abiodun.omotoso@watford.gov.uk	Cabinet	March 2016	Homelessness Code of Guidance 2006 The Housing Act 1996 as amended (2002) Supreme Court guide/recent case on placement in temporary accommodation	
Progress on the Council's vision, priorities, values and Corporate Plan for 2016-2020	Kathryn Robson Partnerships and Performance Section Head kathryn.robson@watford.gov.uk	Cabinet	March 2016	Corporate Plan 2015-19 Medium Term Financial Strategy	
To agree to promote a Compulsory Purchase Order at the request of WCHT for the redevelopment of land on the Meriden Estate	Carol Chen Head of Democracy and Governance Tel: 01923 278350 carol.chen@watford.gov.uk	Cabinet	March 2016	Plan	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
<p>To approve changes to the table at 7.3.6 of the Residential Design Guide This change is to bring the standards in the table in line with the National Space Standards issued by DCLG in March 2015. To agree that any future non-material changes can be agreed by the Portfolio Holder and the Head of Service for Regeneration and Development</p>	<p>Sian Finney-MacDonald Urban Design and Conservation Manager sian.finney-macdonald@watford.gov.uk</p>	<p>Cabinet</p>	<p>June 2016</p>	<p>Residential Design Guide - Adopted July 2014 Watford BC Technical Housing Standards - nationally described space standard</p>	